

**Professional Education Programs  
Calendar for 2017 - 2018**

- Aug. 18 **Fall 2017 Teacher Intern Orientation – All Elementary (ELED), Middle Childhood (MCH), Master of Art (MAT), Secondary 7-12, and K-12 Education majors** report to the HPESS Building, room 245, 8:30 a.m. - 11:30 p.m. and from 1:00 p.m.-4:30p.m. for seminar meetings, general information, and university supervisor meetings for ECH, MLED, and MAT interns.
- Aug. 21 **Fall 2017 Teacher Interns** first day of teaching internship for all ELED, MCH, MAT, Secondary 7-12, and K-12 Education majors. Report to principals of cooperating schools at 7:45 a.m. unless otherwise notified.
- Sept. 15 (Friday) **Fall 2017 Teacher Intern Seminar** - Elementary, Middle Childhood, & MAT (those without jobs) Education majors report to Convocation Center, Hames A, 8:30 a.m. – 11:30 p.m. and 1:00 p.m. - 4:00 p.m. for seminar meeting.
- Sept. 18 **Spring 2018 Jonesboro Teacher Interns** - Intent Meeting, Location: TBA; Elementary, Middle Childhood, and Special Education (SPED) majors, 3:30 p.m.; Secondary 7-12 & K-12 Education majors, 4:45 p.m.
- Sept. 19 **Spring 2018 Jonesboro Teacher Interns** - Intent Meeting, Location: TBA; Secondary 7-12 & K-12 Education majors, 3:30 p.m.; Elementary, Middle Childhood, and Special Education majors, 4:45 p.m.
- Sept. 22 **Spring 2018 Beebe Teacher Interns** - Intent Meeting, Location: TBA; 10:00 - 12:00 noon
- Sept. 25 **Spring 2018 Mountain Home Teacher Interns** - Intent Meeting, Location: TBA; 1:00 p.m. - 3:00 p.m.
- Sept. 27 **Spring 2018 Mid-South Teacher Interns** – Intent Meeting, Location: TBA; 1:00 p.m. - 3:00 p.m.
- Oct. 2 **Nan Hall Scholarship (\$500 award)** forms due October 2 for fall 2017 to Nancy Key, [nkey@grnco.net](mailto:nkey@grnco.net)
- Oct. 2 **Fall 2018 Jonesboro Pre-Teacher Intern Check Form Meetings** Location: TBA; Elementary, Middle Childhood, and Special Education majors, 3:30 pm and Secondary 7-12 and K-12 Education majors, 4:45 pm
- Oct. 3 **Fall 2018 Jonesboro Pre-Teacher Intern Check Form Meetings** Location: TBA; Secondary 7-12 and K-12 Education majors, 3:30 pm and Elementary, Middle Childhood and Special Education majors, 4:45 pm
- Oct. 4 **Fall 2018 Jonesboro MAT/MLED Teacher Interns** – Pre-Teacher Intern Check Form meeting. Location: TBA; Time: 5:00 p.m. - 6:00 p.m.
- Oct. 6 **Fall 2017 Elementary, Middle Childhood, and MAT (those without jobs) Teacher Interns** – All Live Text portfolios for these majors are due and should be submitted to your university supervisors on this day in order for the supervisors to have enough time to review and grade them prior to grades being due October 13.
- Oct. 11 **Spring 2018 All Teacher Interns** - Intent for Teaching Internship forms due into the Professional Education Programs office, ED 213
- Oct. 13 **Fall 2017 Teacher Interns** end of 1st 8-week teaching sessions for Elementary, Middle Level, MAT (excluding those having a job and a 16 week placement), and all secondary and K-12 majors who have two placements. **Evaluation packets for ELED and MCH must be collected and completed by the University and Clinical Supervisors, and submitted by the University Supervisor to the PEP electronic Dropbox.**
- Oct. 16 **Fall 2017 Teacher Interns** - beginning of 2nd 8-week teaching internship session for Elementary, Middle Childhood, and MAT Education majors (excluding those having a job and a 16 week placement), and also those with two placements in Secondary 7-12 and K-12 majors. Report to principals of cooperating schools at 7:45 a.m. unless otherwise notified.
- Oct. 20 **Lillian Barton Scholarship** forms due for spring 2018 into the PEP office, ED 213 (Applications may be obtained at the following website: <http://www.astate.edu/a/prof-ed-programs-office/scholarships/>).
- Oct. 24 **Fall 2018 Jonesboro Pre-Teacher Intern Check Forms** due into the Professional Education Programs office, ED 213

- Oct. 25 **Fall 2017 Campus Wide Career Fair** for all major; 9:00-2:30 pm, Location: ASU Student Union, Centennial Hall (Education majors report from 10:00 am-12:00 noon during the intern seminar.)
- Oct. 25 (Wednesday) **Fall 2017 Teacher Intern Seminar** - Elementary, Middle Childhood, secondary, and MAT (those without jobs) Education majors report to the Student Union – Mockingbird East and West, 8:30 a.m. - 12:00 p.m. and 1:00 p.m. - 4:00 p.m. for seminar meetings (10:00-12:00 noon for attending job fair)
- Nov. 5-6 CAEP Accreditation onsite visit for Arkansas State University Educator Preparation Programs (EPP)
- Dec. 1 **Fall 2017 All Teacher Interns** – All Live Text portfolios for all majors are due and should be submitted to your university supervisors on this day in order for the supervisors to have enough time to review and grade them prior to grades being due to the **PEP Dropbox on December 8th.**
- Dec. 5 **Fall 2017 Teacher Interns** - Evaluation of teaching internship experiences and Exit Evaluation for Elementary, Middle Childhood, Secondary 7-12, and K-12 Education majors, 1:00 p.m.-4:00 p.m., Education 209. **This does not conclude your internship. Specific time schedules for each group are TBA.**
- Dec. 5 **Fall 2017 Teacher Interns** - Evaluation of teaching internship experiences and Exit Evaluation for **MAT** ECH/MLED majors, 4:00 p.m. – 6:00 p.m., Education 209. **This does not conclude your internship.**
- Dec. 8 **Fall 2017 Teacher Interns** - Evaluation form packets for all teacher interns (Elementary, Middle Childhood, MAT, Secondary 7-12, and K-12 Education majors) **must be collected and completed by University Supervisors and submitted to the PEP electronic Dropbox.**
- Dec. 9 **Commencement, Convocation Center, 10:00 am - All graduating interns should arrive no later than 9:00 am.**
- Dec. 12 **Fall 2017 All Teacher Interns** - Last full day of teaching internship for Elementary, Middle Childhood, MAT, Secondary 7-12, and K-12 Education majors
- Dec. 14 **Fall 2017 All Teacher Interns** – Final Grades due at **12:00 p.m. /noon** for all graduating teacher interns (Elementary, Middle Childhood, MAT, Secondary 7-12, and K-12 Education majors) **Final grades must be posted by University Supervisors.**
- Dec. 16 **Degree Conferral Date**
- Jan. 11 **Spring 2018 Teacher Intern Orientation** – All Elementary, Middle Childhood, and MAT/MLED majors report to Arkansas State University (**Convocation Center, lower red entrance-Auditorium and Hames A, B and C**) 9:30 a.m. - 11:30 p.m. for general information and report from 1:00 p.m. - 4:30 p.m. for seminar meetings.
- Jan. 12 **Spring 2018 Teacher Intern Orientation** – **Secondary 7-12 and K-12 Education majors** report to Arkansas State University (**Convocation Center, lower red entrance - Auditorium**) for general information; 8:30 a.m. - 11:30 a.m. **Secondary 7-12 and K-12 Education majors** report back from 1:00 p.m. - 4:30 p.m. for seminar.
- Jan. 12 **Spring 2018 Teacher Intern Seminar** – Jonesboro and Mid-South Elementary, Middle Childhood, and MAT/MLED Education majors report to Arkansas State University (**Convocation Center, lower red entrance-Auditorium and Hames A, B and C**) 8:30 a.m. - 11:30 p.m. and 1:00 p.m. – 4:00 p.m. for seminar and university supervisor meetings.
- Jan. 12 **Spring 2018 Teacher Intern Seminar** - Beebe and Mountain Home Elementary, and Middle Childhood Education interns report to branch campuses for seminar and university supervisor meetings (Locations TBA).
- Jan.16 (Tuesday) **Spring 2018 Teacher Intern** first day of teaching internship for all Elementary, Middle Childhood, MAT, Secondary 7-12, and K-12 Education majors
- Feb. 12 **Fall 2018 Jonesboro Elementary, Middle Childhood, and Special Education** Intent Meeting – Education Building, Room TBA; 3:30 p.m.  
**Secondary 7-12, and K-12 Teacher Interns**, Intent Meeting – Education Building, Room TBA; 4:45 p.m.
- Feb. 13 **Fall 2018 Jonesboro Secondary 7-12, and K-12 Teacher Interns** - Intent Meeting – Education Building, Room TBA; 3:30 p.m. **Elementary, Middle Childhood, and Special Education**; Education Building, Room TBA; 4:45 p.m.

- Feb. 14 **Fall 2018 Jonesboro MAT Teacher Interns** – Intent Meeting – Education Building, Room TBA; MAT Middle Level Education majors, 5:00 p.m. - 6:00 p.m.
- Feb. 22 Spring 2018 **Arkansas State University's Spring Job Fair** for Education, Nursing, & Health Professions – Student Union Centennial Hall, 9:00 a.m. - 2:30 p.m. **You will be excused from your school day only to attend the Job Fair. Please sign the attendance sheet at the front desk. This date is subject to change and notification will be given 1 week prior.**
- Feb. 26 **Spring 2019 Mountain Home ELED Internships 2 & 3 and MCH Internship 2 Teacher Interns** – Pre-Teacher Intern Check Form meeting, Location: TBA, 1:00 p.m. - 3:00 p.m.
- March 1 **Spring 2019 Mid-South ELED Internships 2 & 3 and MCH Internship 2 Teacher Interns** – Pre-Teacher Intern Check Form meeting. Location: TBA, 1:00 p.m. - 3:00 p.m.
- March 2 **Spring 2019 Beebe ELED Internships 2 & 3 and MCH Internship 2 Teacher Interns** Teacher Interns- Pre-Teacher Intern Check Form meeting, Location: TBA, 10:00 a.m. - 12:00 p.m.
- March 2 **Spring 2018 Elementary, Middle Childhood, MAT/MLED, SPED, Secondary 7-12, and K-12 Teacher Interns with two placements** – All Live Text portfolios for these majors are due and should be submitted to your university supervisors on this day in order for the supervisors to have enough time to review and grade them prior to grades being due to the PEP Dropbox on **March 9**.
- March 5 **Spring 2019 Jonesboro ELED Internships 2 & 3, MCH Internship 2, SPED Internship 1 & 2, Secondary 7-12, and K-12 Teacher Interns** Teacher Interns - Pre-Teacher Intern Check Form meeting. Location: TBA; Elementary Education, Middle Level, and Special Education majors, 3:30 p.m. and Secondary 7-12 and K-12 majors, 4:45 p.m.
- March 6 **Spring 2019 Jonesboro ELED Internships 2 & 3, MCH Internship 2, SPED Internship 1 & 2, Secondary 7-12, and K-12 Teacher Interns** Teacher Interns - Pre-Teacher Intern Check Form meeting. Location: TBA; Secondary 7-12 and K-12 majors, 3:30 p.m. and Elementary Education, Middle Childhood, and Special Education majors, 4:45 p.m.
- March 7 **Fall 2018 Jonesboro ELED, MCH, Secondary 7-12, K-12, and MAT Teacher Interns** - Intent for Teaching Internship forms due into the Professional Education Programs office, Ed 213
- March 9 **Spring 2018 Teacher Interns** end of 1st 8-week teaching sessions for Elementary, MAT/MLED, Secondary 7-12, and K-12 Education majors with two placements. Evaluation Form Packets for Elementary and Middle Childhood must be submitted to the PEP electronic Dropbox. **University Supervisors are responsible for ensuring this occurs and for posting grades at the end of the semester.**
- March 12 (Monday) **Spring 2018 Teacher Intern Seminar** – All Elementary, Middle Childhood, MAT/MLED (those without jobs), Secondary, and K-12 Education majors report to Convocation Center Auditorium and Hames A, B, & C (lower red entrance) from 9:30 – 11:30 and also from 1:00 pm – 4:00 pm for the seminar meetings.
- March 13 **Spring 2018 Teacher Interns** - beginning of 2nd 8-week teaching internship session for **Elementary, MAT/MLED (without jobs), Secondary 7-12, and K-12** education majors with two placements report to principals of cooperating schools at 7:45 a.m. unless otherwise notified.
- March 16 **Spring 2019 Beebe and Mountain Home ELED Internships 2 & 3 and MCH Internships 2** – Pre-Teacher Intern Check forms due in the Professional Education Programs office, ED 213.
- March 28 **Spring 2019 Jonesboro and Mid-South ELED Internships 2 & 3, MCH Internships 2, Secondary 7-12, and K-12 Teacher Interns** – Pre-Teacher Intern Check forms due in the Professional Education Programs office, ED 213.
- March 30 **Lillian Barton Scholarship, Sibylla & Kenneth Peters Scholarship and June & Lloyd Goff Scholarship** forms for fall 2018 due into the PEP office, ED 213.
- April 27 **Spring 2018 Teacher Interns** – All Live Text portfolios for all majors are due and should be submitted to your university supervisors on this day in order for the supervisors to have enough time to review and grade them prior to grades being due on **May 10**.
- May 1 **Spring 2018** Evaluation of teaching internship experiences and Exit Evaluation for **All Beebe, Jonesboro, Mountain Home, and Mid-South Elementary, Middle Childhood, MAT, Secondary 7-12 and K-12 Education majors**

report to the Jonesboro campus from 8:00 a.m. – 12:00 noon and 1:00 pm – 4:00 pm.. Specific times TBA, Location Education 209. **This does not conclude your internship.**

May 4 **Spring 2018 Teacher Interns** - Evaluation form packets for all teacher interns (Elementary, Middle Childhood, MAT/MLED, Secondary 7-12, and K-12 majors) **must be collected and completed by the University and Clinical Supervisors.**

Evaluation Form Packets for All Spring 2018 interns must be submitted to the PEP electronic Dropbox **University Supervisors are responsible for ensuring this occurs and for posting grades at the end of the semester.**

May 8 **Spring 2018 Teacher Interns** - Last full day of teaching internship for Elementary, Middle Childhood, MAT/MLED, Secondary 7-12, and K-12 Education majors

May 10 **Spring 2018 All Teacher Interns** – Final Grades due at 12:00 pm/noon for all graduating teacher interns (Elementary Middle Childhood, MAT/MLED, Secondary 7-12, and K-12) **must be posted by University Supervisors.**

May 12 **Spring 2018 Commencement – Convocation Center, 10:00 am or 2:30 pm (See Registrar’s Office for specific times for all majors) All graduating seniors should arrive 1 hour prior to start time at Hames Rooms A, B, and C.**